

MINUTES
of the
Finance and Audit Committee
held on Monday 4th March 2024, 7pm,
at Warminster Civic Centre, Sambourne Road,
Warminster BA12 8LB

Membership:

Cllr Allensby (West)	*	Cllr Parks (North)	*
Cllr Brett (East)	*	Cllr MacFarlane Vice Chairman (East)	*
Cllr Cooper (Broadway) Chairman	A	Cllr Robbins (East)	*
Cllr Jeffries (North)	*		

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Dommett (Town Clerk & RFO), Judith Halls (Deputy Town Clerk)

Members of the press: None

FA/23/043 Apologies for absence

Apologies were received and accepted by members from Cllr Cooper.

FA/23/044 Declarations of Interest

There were no declarations of interest received under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

FA/23/045 Minutes

FA/23/045.1 The minutes of the Finance and Audit Committee meeting, held on Monday 8th January 2024, were approved as a true record and signed by the chairman.

FA/23/045.2 Members noted that there were no matters arising from the minutes of the Finance and Audit Committee meeting, held on Monday 8th January 2024.

Signed: Date:

FA/23/046 Chairman's Announcements

There were no chairman's announcements.

FA/23/047 Questions

There were no questions received.

FA/23/048 Public Participation

There was no public participation.

FA/23/049 Reports from Unitary Authority Members

There were no reports from Unitary Councillors.

FA/23/050 Financial Information

FA/23/050.1 Members noted the reconciliations for December 2023 and January 2024; the Chairman signed and verified against the bank statements seen.

FA/23/050.2 Members noted the accounts to January 2024.

FA/23/050.3 Members noted the variance report to January 2024.

FA/23/050.4 Members approved the list of payments made in December 2023 and January 2024, which the Chairman signed.

FA/23/050.5 Members noted the internal transfers made between the Instant Access Account and the Current Account since the last report.

Date	Amount
20.02.24	£10,000.00

FA/23/051 Communications

None.

Meeting closed 7:03pm

Date of next scheduled meeting: Tuesday 7th May 2024

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Signed: Date: